



January 21, 2017

Dear Student,

Congratulations on being selected to compete in the Northeast Florida Regional Science and Engineering Fair! You should be proud and honored to have been selected by your school as having a high quality project. At the fair you will explain your project to several judges, who will determine winners of place awards and the special awards of cash and gifts. Some of the place award winners will be named to represent the region at the state and international science fairs. The awards ceremony will certainly be an exciting event!!

There are some things that you need to do before the fair. Along with this letter you received a notice, which indicated whether your project paperwork needs additional information or corrections. The most important responsibility you have is to correct those items and get them to the Science Fair Committee at Episcopal School by February 1st. If these items are not corrected on time in a satisfactory manner, you will be required to meet with a member of the Scientific Review Board, who will determine whether you will be permitted to set up your project in the auditorium. Depending upon the number of students waiting and the clarifications or corrections needed, waiting and meeting with SRC can take an hour or more. Be sure to have your logbook with you at that time.

Your family is responsible for getting you to all science fair events, which will be at the Morocco Shrine Auditorium, St. Johns Bluff Road. The following timeline will be helpful to you and your family:

Date	Time	Event	What is needed
Before the fair		Practice a 7-minute presentation	Display board; Adults who can give you valuable feedback and ask you questions
Sunday, Feb. 5	Anytime between 1:30-4:30	Project set-up (takes about an hour)	<u>Signed parental consent form</u> Tri-fold display, notebooks, (See back of this sheet) Optional: permissible experimental apparatus For some projects: forms 1C & 7, photo consents
Monday, Feb. 6	7:45 – 4:00	Judging	Dressy attire; lunch; reading materials; water; snack
Monday, Feb. 6	4:00	Going home	Take home all items from display except for the tri-fold board
Tuesday, Feb 7	9:00 – 11:30	Open House	Public may view display boards
Tuesday, Feb 7	Noon- 9:00 p.m.	Display removal	Tri-fold displays must be removed from the auditorium; Projects left behind will be discarded
Tuesday, Feb 7	6:30-8:30	Awards Ceremony	Dressy attire; bring your parents – they will be proud of you! Make arrangements for someone to get your award (especially cash), if you are not there.
Tuesday, Feb 7	8:30-9:00	State Meeting for selected students only	You and one parent must be present to sign forms to register for the state science fair

Before the fair, you should practice presenting your project to someone who can give you helpful advice, such as a parent or relative. The Science Fair will be an opportunity for you to present your work to scientists and engineers in our community and to meet other science-minded students from our region. In order to maximize these opportunities, you will not be permitted to use electronic devices during judging. For safety and convenience, you may bring your cell phone, but it must be turned off. Only students in the Computer Science and Engineering categories may be permitted to have computers at their display.

If you or your parents have questions or concerns about your project or the fair procedures, you can email me at director@nefrsef.org See you at the Fair!

Mrs. Zeiner
NEFRSEF Director

DISPLAY AND SAFETY REGULATIONS

All ISEF standards **MUST** be observed. If deemed unsafe or unnecessary by consensus of the Display and Safety Committee any item or items may be removed during certification and/or final walk-through.

SIZE	No more than 122 cm wide, 274 cm high from the floor, and 76 cm deep. This includes all parts of the display, including backboard, electronic equipment, and models.
ISEF FORMS	If the project is a continuation of a previous year's work, Form 7 is displayed in a vertical position. If the investigation was conducted at a Research Institution, Form 1C is displayed in a vertical position. Human informed consent forms are not at the project.
WRITTEN MATERIAL	Written material must be related to the current year's work only. Prior year's written material or visual depictions may not be displayed on the vertical display board, except that the project title may mention the number of years that the study has been conducted.
ABSTRACT	The abstract on the State Form is displayed in the vertical position either on the board or standing on the table. You will be given a certified copy to place on or in front of your board during registration. A copy of the CERTIFIED ABSTRACT ONLY may be given to judges.
COMPUTER	Computer images and programs may be used only to demonstrate computer software that was developed by the student researcher. Computer images, video and presentations, such as Power Point, will not be viewed by the judges.
PHOTOGRAPHS and GRAPHICS	All pictures of human subjects MUST be accompanied by a consent form that grants permission to use the pictures. All photographs and graphics must be clearly labeled as to source and/or photographer. Photographs depicting vertebrate animals (including humans) in other than normal conditions may not be displayed on the board or in the notebook.
LIVE ORGANISMS	No organisms, living or dead, including plants, animals, and microbes are to be displayed. This does not include the materials (wood and paper) of which the project is constructed. No human or animal parts, histological sections, or wet mounts.
SOIL / WASTE	No soil or waste samples are allowed. Rocks & minerals that have no special hazardous chemicals may be displayed in a covered and secured case.
CHEMICALS	No chemicals, including water are allowed. No liquids unless they are a critical part of an operative apparatus - these must be removed after judging. No poisons, drugs, controlled substances, hazardous substances or devices. No gases under pressure or super-cooled gases, including dry ice.
FOOD	No human or animal foods.
SHARP ITEMS/ GLASS	No sharp or sharp edged items (i.e., tacks, syringes, needles, pipettes). No glass allowed except computer monitors, television screens, and fluorescent light bulbs. No unsecured glass of any kind (i.e., lenses, glass containers, frames). Picture frames should be acrylic.
FIRE / HEAT	No flames or highly flammable display materials. No temperatures above 75° C.
LASERS	No lasers that do not meet ISEF standards: Class II, student-operated, sign, protective housing, and power disconnect. Lasers MUST have original, undamaged, readable class label on them. No Class III and IV lasers operated.
ELECTRICITY	No batteries (dry, wet or gel cell) with open top cells. No un-insulated wiring or connectors. No unshielded high voltage-equipment, large vacuum tubes, or ray generating devices. No bare wire or exposed knife switches except in DC circuits of 12 volts or less. No car or motorcycle batteries.
APPARATUS	No unshielded belts, pulleys, chains, or moving parts that pose a hazard may be operated (display only). No hazardous apparatus or chemical containers empty or otherwise may be displayed. No small objects that are not encased or firmly attached to the project.
SOUNDS	No loud, disturbing, or distracting sounds will be produced by a project's equipment.
LIGHTING	No bright, unshielded or distracting lights. No incandescent lighting.
EMBELLISHMENTS	No awards, medals, business cards, flags, personal information or acknowledgments may be displayed.